

REGULAR MEETING
SUFFOLK COUNTY WATER AUTHORITY

July 31, 2007, at 5:30 p.m.

Laboratory, Hauppauge, New York

Present: Michael A. LoGrande, Chairman
Bernard Brady, Secretary
Patrick G. Halpin, Member
Michael J. Deering, Member
Jane R. Devine, Member

Stephen M. Jones, Chief Executive Officer

The meeting was also attended by Counsel T. Hopkins and J. Milazzo; and by Messrs. Burns, DeBlasi, Kulick, Kuzman, Libertelli, Mattimore, Miller, Pokorny, and South; and by Mmes. Ellison, Mancuso, and Randazzo.

Robert Marcos, Daniel Murphy, and Joseph Registratro were also in attendance.

Booklets containing detailed information for all Agenda items were distributed to each Member, Executive Staff and Counsel to the Authority.

At 5:30 p.m. Chairman LoGrande called the meeting to order. He presented the minutes of the last meeting for approval and on motion made by Mr. Halpin, duly seconded by Mr. Brady, and unanimously carried, minutes of the regular meeting held on July 10, 2007, were approved.

Mr. Jones reviewed the various informational items in the Members' folders, in particular mentioning board member training required by the Public Authorities law and a quarterly report on those employees utilizing a flex-time schedule (as was requested by the Members). He then referred to one contract scheduled to expire shortly, and he recommended that the Authority exercise its option to extend this contract in accordance with the letter of recommendation. On motion made by Mr. Brady, duly seconded by Mr. Deering, and unanimously carried, it was

(254-07-2007) RESOLVED, To extend for a one-year period beginning September 1, 2007, Contract 6058 for testing of backflow prevention devices with Munch Landscape, Inc. of West Islip, New York for Group I; with Lund Certified Valve Testing Corp. of Port Jefferson Station for Group II; and with JJ Simms Backflow Testing of Bay Shore, New York for Group III; in accordance with the specifications, terms and conditions of the contract.

Mr. Jones then reviewed Contracts 6196, 6197 and 6199 through 6202 and he recommended that these contracts be awarded/rejected in accordance with the letters of recommendation.

On motion made by Mr. Brady, duly seconded by Mr. Deering, and unanimously carried, it was

(255-07-2007) RESOLVED, That the low bid for Contract 6196 for furnishing and delivery of automatic-delayed transition transfer switches during the one-year period beginning September 1, 2007, submitted by Rudox Engine and Equipment Co. of Carlstadt, New Jersey, on a unit-price basis as stipulated in the bidder's proposal and calculated on approximate quantities indicated in the contract documents, totaling Ninety Thousand Five Hundred Seventy-seven Dollars (\$90,577), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(256-07-2007) RESOLVED, To reject all bids received for Contract 6197 for furnishing and delivery of reprinting services during the one-year period beginning August 1, 2007; the specifications will be revised and this contract will be rebid in the near future.

On motion made by Mr. Halpin, duly seconded by Mr. Brady, and unanimously carried, it was

(257-07-2007) RESOLVED, That the low bid for Contract 6199 for furnishing and installation of transportation equipment, submitted by DeJana Truck & Utility Equipment Co. of Kings Park, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling One Hundred Sixty Thousand Six Hundred Twenty-eight Dollars (\$160,628), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(258-07-2007) RESOLVED, That the only bid for Contract 6200 for furnishing of courier services during the one-year period beginning September 1, 2007, submitted by LI Sales Group d/a/b General Courier of Brentwood, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Sixty-nine Thousand Two Hundred Twenty-two Dollars (\$69,222), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Brady, and unanimously carried, it was

(259-07-2007) RESOLVED, That the low bid for Contract 6201 for furnishing and delivery of venturi tubes during the one-year period beginning August 1, 2007, submitted by Eagle Control Corp. of Yaphank, New York, on a unit-price basis as stipulated in the bidder's proposal and calculated on quantities indicated in the contract documents, totaling Twenty-eight Thousand One Hundred Eighty-three Dollars (\$28,183), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

On motion made by Ms. Devine, duly seconded by Mr. Deering, and unanimously carried, it was

(260-07-2007) RESOLVED, That the low bid under Proposition 1 for Contract 6202 for installation of ceiling insulation at existing filter building at Lambert Avenue in Copiague, submitted by Lipsky Enterprises, Inc. of Bayport, New York, on a lump-sum basis as stipulated in the bidder's proposal and calculated on approximate quantities indicated in the contract documents, totaling Twenty-eight Thousand Eight Hundred Eighty Dollars (\$28,880), be and hereby is accepted; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this contract on behalf of the Authority.

Mr. Jones then referred to a memorandum from Steve Burns, Director of Distribution regarding the termination of Contract 6162. After explanation by Herman Miller, Deputy CEO for Operations and on motion made by Mr. Brady, duly seconded by Ms. Devine, and unanimously carried, it was

(261-07-2007) RESOLVED, To authorize the termination of Contract 6162 for valve box maintenance with Tall Pines Construction Co., Inc. of Centereach, New York, effective upon 10-days notice to contractor.

Mr. Jones referred to a memorandum regarding updating a corporate resolution for HSBC bank. On motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(262-07-2007) RESOLVED, To update the corporate organization resolution for HSBC bank with authorized signatories.

The Members reviewed a request for an extension with JP Morgan Chase for the Authority's lockbox services. Ms. Devine questioned the proposal process and the choice of an out of state location. Mr. Kulick responded that there was an RFP and JP Morgan Chase was the lowest bidder. He also noted that the Authority requested electronic scanning of documents and the only location that performed that service was in New Jersey. A new RFP will be issued at the end of this extension period. On motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(263-07-2007) RESOLVED, To authorize the extension of the lock box agreement with JP Morgan Chase and Regulus for an additional one-year period through June 30, 2008, at the same terms and conditions of the current agreement.

The Members reviewed two resolutions for inclusion in applications to the Department of Environmental Conservation. On motion made by Mr. Brady, duly seconded by Mr. Deering, and unanimously carried, it was

(264-07-2007) RESOLVED, To increase the capacity of existing Wells 3 and 4 at the Authority-owned Pleasant Avenue Well Field, 5.476-acre site located on the west side of Pleasant Avenue, between Kismet and Curtis Streets, Centereach, Town of Brookhaven; each from 1300 gallons per minute to 1800 gallons per minute, in order to provide an additional 1000 gallons per minute to the Central Island Intermediate Water Supply System, and to equip each well with one (1) electrically-driven, deep-well turbine pump rated at 1800 gallons per minute; and be it

FURTHER RESOLVED, To construct Well No. 2 at the Authority-owned West Neck Road Well Field, 5.914-acre site located on the west side of West Neck Road, north of School Lane, Village of Lloyd Harbor, Town of Huntington; to equip the well with one (1) electrically-driven, deep well turbine pump and to construct an improved, ventilated structure to house the wellhead, motor, pump, piping, electrical controls and miscellaneous appurtenances; and be it

FURTHER RESOLVED, That applications be made to the Department of Environmental Conservation of the State of New York and that said applications may be executed by any Member of the Authority, its Chief Executive Officer, or its Chief Engineer.

Mr. Jones referred to a settlement of an insurance investigation pertaining to our Long Term Disability program with Prudential. On motion made by Ms. Devine, duly seconded by Mr. Deering, and unanimously carried, it was

(265-07-2007) RESOLVED, To authorize entering into an agreement to participate in the Remediation Fund established by Prudential Insurance Company as a settlement of an investigation initiated by the Attorney General of the State of New York; and that the Chief Executive Officer be and hereby is authorized to sign the release for the Authority to receive One Thousand Four Hundred Thirty-seven and 79/100 Dollars (\$1,437.79) from the fund.

The Members then considered a request from the Village of North Haven to waive the surcharge for the water main installation at the traffic circle at Route 114. After further explanation from Mr. Miller, Deputy CEO for Operations and on motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(266-07-2007) RESOLVED, To waive 25% of the surcharge or One Thousand One Hundred Sixty-five and 25/100 Dollars (\$1,165.25) for the main installation at Route 114, Village of North Haven, in return for a future beneficial working relationship.

The Members reviewed two requests regarding main extensions. After explanation of each, and on motion made by Mr. Brady, duly seconded by Mr. Halpin, and unanimously carried, it was

(267-07-2007) RESOLVED, To authorize entering into a permit and easement agreement with the New York State Office of Parks for the Authority to install water main along Montauk State Parkway to reach Camp Hero; in return the Authority will provide an RPZ installation for Montauk Downs Golf Course, in an amount not to exceed Sixty Thousand Dollars (\$60,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute these documents on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(268-07-2007) RESOLVED, To accept the lowest proposal received of Lisa McQuilkin Land Surveying, to perform survey work required for an easement in Bayport to eliminate a dead end water main (approved by Resolution No. 173-05-2007), in the amount of Eight Hundred Dollars (\$800).

Mr. Jones referred to a memorandum from Joseph Pokorny, Chief Engineer regarding a site-for-site structure agreement with Keyspan. After explanation of the details by John Milazzo, Attorney; on motion made by Ms. Devine, duly seconded by Mr. Deering, and unanimously carried, it was

(269-07-2007) RESOLVED, To enter into an agreement with Keyspan whereby the Authority will be permitted to place SCADA antennas on Keyspan towers and Keyspan will be permitted to place antennas on Authority tanks, on a site-for-site basis with no rental fee, in order to improve each company's communications network; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Jones then referred to a memorandum from the Chief Engineer regarding the installation of an antenna on the Moore's Lane tank in Greenport. After further discussion and on motion made by Mr. Deering, duly seconded by Mr. Brady, and unanimously carried, it was

(270-07-2007) RESOLVED, To enter into an agreement with Suffolk County Fire Rescue and Emergency Services (FRES) to re-install their antenna at the Authority's Moore's Lane tank in Greenport, for the one-time fee of Three Thousand One Hundred Twenty-three Dollars (\$3,123), which is 1/3 cost of the cable tray; and be it

FURTHER RESOLVED, That there will be no annual rental fee as the Authority will be authorized to keep its antenna on the FRES tower at Emergency Operations Center in Yaphank at no cost; and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members reviewed several requests regarding Authority equipment. After discussion of each and on motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(271-07-2007) RESOLVED, To authorize an increase of Nine Thousand Twenty Dollars (\$9,020) in the telephone equipment schedule currently with Avaya, authorized by Resolution No. 150-04-2006, due to additional equipment leased for the call center; therefore, authorize an increase in the monthly rental payment from Six Thousand Two Hundred Thirty-eight and 22/100 Dollars (\$6,238.22) to Six Thousand Three Hundred Ninety-seven and 87/100 Dollars (\$6,397.87); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(272-07-2007) RESOLVED, To purchase one AutoTrace SPE Workstation for the Laboratory in order to automate the processes for EPA Methods 527 and 529, from Caliper Life Sciences at a cost of Thirty-two Thousand Dollars (\$32,000).

On motion made by Mr. Deering, duly seconded by Ms. Devine, and unanimously carried, it was

(273-07-2007) RESOLVED, To renew the lease and maintenance agreement for 28 Authority pagers from Metrocall Wireless under NYS Contract, for the one-year period beginning August 1, 2007, in the amount of Seven Hundred Fifty-two and 64/100 Dollars (\$752.64); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

The Members then discussed several requests regarding special service agreements. After explanation and discussion of each and on motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(274-07-2007) RESOLVED, To enter into an agreement with GEL Laboratories of Charleston, South Carolina, to perform Radium-228 analyses for a one-year period beginning October 1, 2007, in an amount not to exceed Eighty-eight Thousand Dollars (\$88,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Ms. Devine, and unanimously carried, it was

(275-07-2007) RESOLVED, To accept the lowest proposal received of Bowne Management Systems, Inc. and Cashin Technical Services to perform an "audit" of the functional operations of the call center, in the amount of Twenty Thousand Nine Hundred

Sixty-seven and 54/100 Dollars (\$20,967.54); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute an agreement on behalf of the Authority.

On motion made by Mr. Halpin, duly seconded by Mr. Brady, and unanimously carried, it was

(276-07-2007) RESOLVED, To accept the proposal of Brian McCaffrey of White Birch Consulting Group to perform an "audit" of the Authority's security, incident management and emergency preparedness systems, for an amount not to exceed Five Thousand Dollars (\$5,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute an agreement on behalf of the Authority.

On motion made by Mr. Brady, duly seconded by Mr. Deering, and unanimously carried, it was

(277-07-2007) RESOLVED, To accept the proposal of Hazen & Sawyer of New York, NY to perform the 5-year engineering report, required by our bond issue, for the negotiated amount of One Hundred Twenty Thousand Dollars (\$120,000); and that any Member and/or the Chief Executive Officer be and hereby is authorized to execute this agreement on behalf of the Authority.

Mr. Jones referred to a request for attendance at a New York State Water Authorities Meeting hosted by the Monroe County Water Authority. On motion made by Mr. Halpin, duly seconded by Mr. Brady, and unanimously carried, it was

(278-07-2007) RESOLVED, To authorize any board member and up to six staff members to attend the New York State Water Authorities meeting to be hosted by Monroe County Water Authority in the Rochester area, September 26 through 28, 2007, for an approximate cost of Five Hundred Dollars (\$500) each.

Mr. Jones referred to several changes to Authority policies. After discussion of each and on motion made by Mr. Brady, duly seconded by Mr. Halpin, and unanimously carried, it was

(279-07-2007) RESOLVED, To authorize revisions to Policy No. 106 regarding sick time and the separation of personal leave to a separate Policy No. 112, both of which are attached hereto and made a part hereof.

On motion made by Mr. Brady, duly seconded by Mr. Deering, and unanimously carried, it was

(280-07-2007) RESOLVED, To authorize revisions to Policy No. 605 for Preventing Workplace Violence and the addition of Policy No. 606 for a Workplace Violence Prevention Program, in accordance the requirements of state legislation, both of which are attached hereto and made a part hereof.

The Members reviewed a proposed bottled water policy limiting the amount of bottles for certain events. After much discussion, the Members advised the staff that they wished to see the issue of bottled water planned out more comprehensively and formulate a policy and a campaign taking into account other matters involving bottled water. The Director of Public Relations will have a revised policy for the Members at the next meeting.

The Members reviewed the original invoices to be paid from the Operating Fund, and on motion made by Mr. Halpin, duly seconded by Mr. Brady, and unanimously carried, it was

(281-07-2007)	RESOLVED, That the following invoices be paid from the Operating Fund:	
	Dvirka & Bartilucci	\$ 10,638.59
	Extech, LLC	57,103.97
	H2M Group	280.00
	John T. McCarron, P.E.	892.00
	Putney, Twombly, Hall & Hirson	18,053.41

SEQRA REVIEW

Where applicable, the foregoing resolutions, unless otherwise noted, will not have a significant adverse impact on the environment within the meaning of Section 8-0109 of the Environmental Conservation Law.

The Members scheduled their next meeting for Tuesday, August 28, 2007, at 5:30 p.m. at Production Control In Bay Shore. There will be a brief demonstration of the SCADA prior to the meeting for the new board members and any staff who wish to attend. The Members changed the September meeting from the 25th to the 18th.

Mr. LoGrande asked if there were any comments from the public. There were none.

At 7:05 p.m., on motion made by Mr. Brady, duly seconded by Mr. Halpin, and unanimously carried, it was

(282-07-2007) RESOLVED, That the Members go into Executive Session to discuss several personnel issues; Mr. Daniel Murphy was invited to join the Members in Executive Session.

It should be noted that Mr. Brady left the meeting at 8:10 p.m. due to a family commitment. The meeting was again called to order at 8:17 p.m.

On motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(283-07-2007) RESOLVED, To confirm the part-time employment of retiree Christine Roveto in the Human Resources Department, at the hourly rate of Thirty Dollars (\$30/hour), two days per week for the purpose of training the new Benefits Administrator, to a maximum of Five Thousand Dollars (\$5,000).

On motion made by Mr. Deering, duly seconded by Mr. Halpin, and unanimously carried, it was

(284-07-2007) RESOLVED, To employ Nicole Cruse of Centereach, New York, as Human Resources Assistant in the Human Resources Department, at an annual salary of Forty Thousand Dollars (\$40,000); with employment to commence August 28, 2007.

On motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(285-07-2007) RESOLVED, To employ Steve Sherman of Medford, New York, as Assistant Civil Designer in the Engineering Department, at an annual salary of Thirty-eight Thousand Dollars (\$38,000), with employment to commence August 28, 2007.

On motion made by Mr. Halpin, duly seconded by Mr. Deering, and unanimously carried, it was

(286-07-2007) RESOLVED, To employ Theresa Marrone of Holbrook, New York, as Chemist in the Laboratory, at an annual salary of Thirty-eight Thousand Dollars (\$38,000), with employment to commence August 28, 2007.

On motion made by Mr. Deering, duly seconded by Mr. Halpin, and unanimously carried, it was

(287-07-2007) RESOLVED, To employ Lawrence Hynes of Wading River, New York, as Compliance & Enforcement Coordinator for the Pine Barrens Commission in a half-time position, at an annual salary of Thirty Thousand Dollars (\$30,000); this position is contingent upon continued 100% reimbursement by New York State for the expenses of the Pine Barrens Commission, with employment to commence August 21, 2007.

On motion made by Mr. Deering, duly seconded by Mr. Halpin, and unanimously carried, it was

(288-07-2007) RESOLVED, To employ on a part-time basis retiree Roy Stillufsen in the Construction-Maintenance Department, for 30-days at Thirty Dollars per hour (\$30/hr), not to exceed Seven Thousand Two Hundred Dollars (\$7,200), with employment to commence as soon as possible.

On motion made by Ms. Devine, duly seconded by Mr. Halpin, and unanimously carried, it was

(289-07-2007) RESOLVED, To promote Ann Bailey to the position of Customer Service Supervisor Trainee, at an annual salary of Fifty-three Thousand Dollars (\$53,000), to be effective upon her resignation from the union.

On motion made by Mr. Halpin, duly seconded by Mr. Deering and carried (Ms. Devine abstained), it was

(290-07-2007) RESOLVED, To employ Douglas Celiberti of Wantagh, New York, as Budget Manager in the Finance Department, at an annual salary of Eighty-eight Thousand Five Hundred Dollars (\$88,500) with 3 weeks vacation time, and be it

FURTHER RESOLVED, That upon completion of a successful probationary period that his salary be increased to Ninety-two Thousand Dollars (\$92,000) effective December 26, 2007; and be it

FURTHER RESOLVED, To waive the residency requirement in this instance; and be it

FURTHER RESOLVED, That his employment begin effective August 21, 2007.

As there was no further business to be considered, on motion made by Mr. Deering, duly seconded by Mr. Halpin, and unanimously carried, the meeting was adjourned at 8:20 p.m.

Bernard Brady, Secretary