

# ANNUAL REPORT OF LOBBYIST

Clerk of the Legislature



County of Suffolk  
725 Veterans Memorial Highway  
William H. Rogers Building  
Smithtown, NY 11787

By Mail at: P.O. Box 6100  
Hauppauge, NY 11788-0099  
(631) 853-4074

## Chapter 348 Suffolk County Code

An annual report shall be filed with the Clerk of the County Legislature by the fifteenth (15<sup>th</sup>) day of January next following the year for which such report is made and shall contain on an annual cumulative basis all information required in periodic reports. Annual reports shall be filed by every lobbyist required to file a statement of registration or a periodic report and any client retaining, employing, or designating a lobbyist or lobbyists, whether or not any such lobbyist was required to file a periodic report, if during the year such client expended, received, or incurred an amount in excess of one thousand dollars (\$1,000) of combined reportable compensation and expenses for the purposes of lobbying.

**I hereby submit the following Annual Report for calendar year 20\_\_**

**DUE JANUARY 15<sup>th</sup>**

**Must be filed with the Clerk of the Legislature at the above address.**

**PLEASE FILE ONE ANNUAL REPORT FORM FOR EACH CLIENT.**

**Instructions: All questions must be answered. If a question is not applicable, please state: "Not Applicable".**

**GENERAL INFORMATION**

Date of Statement: \_\_\_\_\_

**CLIENT INFORMATION**

**§348-7 (C) (1)**

**Please list below the name, address, and telephone number of the client.**

NAME	_____
ADDRESS	_____ _____
PHONE	_____

**§348-7 (C) (2)**

**Lobbyist Information**

**Name of each Lobbyist.**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>

**§348-7 (C) (3)**

A description of the general subject or subjects on which each lobbyist retained, employed, or designated by such client has lobbied, and which such client has lobbied.

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**§348-7 (C) (4)**

Please list below the name of the person, organization, or legislative body before which such client has lobbied.

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**§348-7 (C) (5)**

List the compensation paid or owed to each such lobbyist and any other expenses paid or incurred by such client for the purpose of lobbying.

**Report expenses in aggregate of fifty dollars (\$50) or less; and if more than fifty dollars (\$50), such expense shall be detailed as to amount, to who paid, and for what purpose; and where such expense is more than fifty dollars (\$50) on behalf of any one person, the name of such person shall be listed.**

Expenses of more than fifty dollars (\$50) shall be paid by check or substantiated by receipts and such checks and receipts shall be kept on file by the lobbyist for a period of three (3) years.

Amount	To Whom Paid	Purpose
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTE: Expenses shall not include:

1. Personal sustenance, lodging, and travel disbursements of such lobbyist.
2. Expenses, not in excess of five hundred dollars (\$500) in any one calendar year, directly incurred for the printing or other means of reproduction or mailing of letters, memoranda or other written communication.

**ATTESTATION**

I hereby certify that I have read the foregoing \_\_\_\_\_ page(s) of the annual report and that, to the best of my knowledge and belief, it is true, correct, and complete.

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(Signed)