

CERTIFICATE OF NECESSITY FOR THE IMMEDIATE CONSIDERATION OF
INTRODUCTORY RESOLUTION NO. - 2011

2156

WHEREAS, INTRODUCTORY RESOLUTION NO. - 2011

RESOLUTION NO. -2011, ACCEPTING
AND APPROPRIATING ADDITIONAL WIA
FUNDS FROM THE NEW YORK STATE
DEPARTMENT OF LABOR FOR THE
WORKFORCE INVESTMENT ACT (WIA)
PROGRAM

WHEREAS, IT IS ESSENTIAL THAT SAID INTRODUCTORY RESOLUTION BE
CONSIDERED IMMEDIATELY,

NOW, I, BRENDAN CHAMBERLAIN, DIRECTOR OF
INTERGOVERNMENTAL RELATIONS, CERTIFY PURSUANT TO
ARTICLE II, SECTION 2-12(A), AND ARTICLE III, SECTION 3-9 OF THE
SUFFOLK COUNTY CHARTER, THAT THERE EXISTS A NEED FOR
THE IMMEDIATE CONSIDERATION OF INTRODUCTORY RESOLUTION
NO. - 2011, BECAUSE THE COUNTY WOULD LIKE TO ADOPT THIS
RESOLUTION BEFORE THE END OF 2011.

IN WITNESS THEREOF, I HAVE HERewith SET MY HAND AND
CAUSED TO BE AFFIXED THE SEAL OF SUFFOLK COUNTY THIS
20TH DAY OF DECEMBER, 2011.

Brendan R. Chamberlain

BRENDAN CHAMBERLAIN
DIRECTOR OF INTERGOVERNMENTAL RELATIONS

RECEIVED
2011 DEC 15 A 11:02

2156

LOT 12/20/11

Intro Res. No. -11

Introduced by the Presiding Officer Lindsay on request of the County Executive

RESOLUTION NO. -11, ACCEPTING AND APPROPRIATING ADDITIONAL WIA FUNDS FROM THE NEW YORK STATE DEPARTMENT OF LABOR FOR THE WORKFORCE INVESTMENT ACT (WIA) PROGRAM.

WHEREAS, the New York State Department of Labor (NYSDOL) has notified the Suffolk County Department of Labor of additional grant funds in the amount of \$490,655. This notification was forwarded by an Notice of Obligational Authority (NOA) to the Suffolk County Department of Labor; and

WHEREAS, this grant is funded by the Workforce Investment Act (WIA) program, for the express purpose of providing employment services; and

WHEREAS, these funds have not been included in the 2011 Adopted Operating Budget; and

WHEREAS, these funds are 100% Federal funded; now, therefore, be it

1ST RESOLVED, that the County Comptroller and the County Treasurer be and they are hereby authorized to accept and appropriate the additional funds as follows:

REVENUES:

320- LAB - 4790 Federal Aid: Various Labor Programs \$490,655

ORGANIZATIONS:

Department of Labor (LAB)
Workforce Investment Act
320-6300

1000 PERSONAL SERVICES

1110 – Interim Salaries \$490,655

and be it further

2ND RESOLVED, that the Reporting Category for the County Integrated Financial Management System (IFMS) is 6300.

APPROVED BY: _____
County Executive of Suffolk County
Date of Approval:

COORDINATION OF GRANT APPLICATION OR CONTRACT County of Suffolk				Date December 13, 2011		
Submitting Department/Agency Suffolk County Department of Labor			Location Bldg. 17, No. County Complex Veterans Memorial Highway Hauppauge, NY 11788			
Contact Person in Dept/Agency James M. Andrews		Telephone Number 853-6610	Grant Application Due Date N/A			
INSTRUCTIONS: Applicant will complete all items on this form. If an item is not applicable enter "NA". If additional space is needed, insert an asterisk (*) in the item box and attach additional information on an 8 1/2" x 11" sheet cross referenced to the item.						
I. BACKGROUND INFORMATION						
Grant Title: ACCEPTING AND APPROPRIATING ADDITIONAL WIA FUNDS FROM THE NEW YORK STATE DEPARTMENT OF LABOR FOR THE WORKFORCE INVESTMENT ACT (WIA) PROGRAM.						
2. Statutory Legislation (Public Law No. & Title & Department Administering Grant Program) NEW YORK STATE DEPARTMENT OF LABOR						
3. Grant/Contract Status (Check One)						
a. <input type="checkbox"/> New Program Application		d. <input type="checkbox"/> Extension of Funding Period				
b. <input type="checkbox"/> Renewal Application		e. <input type="checkbox"/> Contract				
c. <input checked="" type="checkbox"/> Supplemental (Additional federal funding)						
4. General Purpose of Grant/Contract (Describe briefly. If it is a refunding, please attach a recent progress report, including summary of goal attainment) TO PROVIDE FUNDS FOR EMPLOYMENT SERVICES.						
5. County Departments/Agencies Affected (Include any with similar operational programs, regardless of their eligibility for this program). SUFFOLK COUNTY DEPARTMENT OF LABOR						
II. BUDGET INFORMATION						
1. Term of Contract FROM: 07/01/11 TO: 06/30/13						
2. Financial Assistance Requested						
SOURCE	FIRST FUNDING CYCLE		SECOND FUNDING CYCLE		THIRD FUNDING CYCLE	
	Amount	Percent	Amount	Percent	Amount	Percent
Federal	\$490,655	100%	\$	%	\$	%
State	\$	%	\$	%	\$	%
Town	\$	%	\$	%	\$	%
County	\$	%	\$	%	\$	%
Total	\$490,655	100%	\$	%	\$	%

SCIN Form 164b (10-80) This form replaces EXGC Form 1, which is obsolete

3. EXPLANATION OF REQUESTED COUNTY FINANCIAL ASSISTANCE

CATEGORY	TOTAL REQUESTED	PERSONNEL COSTS REQUESTED	NON-PERSONNEL COSTS REQUESTED
TOTAL COUNTYSHARE:	\$ -0-	\$ -0-	\$ -0-
Cash Contribution:	\$ -0-	\$ -0-	\$ -0-
a.			
b. In-kind Contribution:	\$ -0-	\$ -0-	\$ -0-
4. Total Number of Positions Requested -0-			
5. Can This Program Be Re-funded by the Proposed Non-County Sources? <input checked="" type="checkbox"/> Yes No			
6. Estimated Expected Additional Indirect costs (Costs to County not Delineated in Budget Request, for example, added overhead, capital expenditures required as a result of project activity, associated administrative costs, etc.) -0-			
7. What Do You Anticipate Happening When the Federal, State and/or Private Financial Assistance is Discontinued (That is, program termination, reduced services, financial implication, layoffs, etc.) Program terminates.			
8. Attach a List of Potential Subcontractors, If Any, Outlining the Purpose of Each Subcontract (That is, 456 and 498 Account Items; use an additional 8 1/2" x 11" sheet). N/A			

III. COUNTY EXECUTIVE'S OFFICE REVIEW

Intergovernmental Relations Division Review:	<input type="checkbox"/> Approved	Signature of Coordinator	Date
	<input type="checkbox"/> Disapproved		
Comments			
Budget Office Review:	<input type="checkbox"/> Approved	Signature of Budget Director	Date
	<input type="checkbox"/> Disapproved		
Comments			

Department Request
Sponsors Memo for County Legislation

Resolution Title: **ACCEPTING AND APPROPRIATING ADDITIONAL WIA FUNDS FROM THE NEW YORK STATE DEPARTMENT OF LABOR FOR THE WORKFORCE INVESTMENT ACT (WIA) PROGRAM.**

Purpose/Justification of Request: **To accept and appropriate additional WIA funds. Employment services are offered through the Suffolk County One-Stop Center to customers.**

Specify Where Applicable:

1. Is request due to change in law? yes _____ no X
If yes, please explain:

2. Has this resolution been submitted previously? yes _____ no X
If yes, give I.R.#, attach copy and reason for resubmittal:

3. Is back up attached? yes X no _____

4. Is this resolution subject to SEQRA review? yes _____ no X

Fiscal Information:

Budget Line:

Amount & source of outside funding:

Federal	\$490,655
State	\$
County	\$
(Town)Other	\$

Contact Person James M. Andrews Telephone Number 3-6610

Instructions: All departments must submit this form, along with your draft resolution for Legislative action, to the Budget Office no later than noon on the Monday before the Thursday deadline imposed by the Legislature.

REQUEST FOR THE INTRODUCTION OF SUFFOLK COUNTY LEGISLATION
OFFICE OF THE COUNTY EXECUTIVE
County of Suffolk

- (1) Please limit this suggestion form to ONE proposal.
- (2) Describe in detail.
- (3) Attach all pertinent backup material.

Submitting Department
(Dept. Name & Location):

Department Contact Person
(Name & Phone No.):

**Suffolk County Department of Labor
Bldg. 17, No. County Complex
Veterans Memorial Highway
Hauppauge, NY 11788**

**James M. Andrews
36610**

Suggestion Involves:

Technical Amendment
 Grant Award
 Other

New Program
 Contract (New Rev.).

Summary of Problem: (Explanation of why this legislation is needed.)
TO ACCEPT AND APPROPRIATE ADDITIONAL FUNDS.

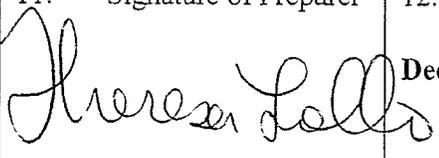
Proposed Changes in Present Statute: (Please specify section when possible.)

N/A

PLEASE FILL IN REVERSE SIDE OF FORM

SCIN Form 175a (10/95) Prior editions of this form are obsolete.

STATEMENT OF FINANCIAL IMPACT
OF PROPOSED SUFFOLK COUNTY LEGISLATION

1. Type of Legislation Resolution <input checked="" type="checkbox"/> Local Law Charter Law		
2. Title of Proposed Legislation: ACCEPTING AND APPROPRIATING ADDITIONAL WIA FUNDS.		
3. Purpose of Proposed Legislation ACCEPT AND APPROPRIATE EMPLOYMENT SERVICES FUNDS.		
4. Will the Proposed Legislation Have a Fiscal Impact? Yes <input checked="" type="checkbox"/> No REVENUE TO COUNTY		
5. If the Answer to item 4 is "yes", on what will it impact? (check appropriate category) <input checked="" type="checkbox"/> County <input type="checkbox"/> Town <input type="checkbox"/> Economic Impact <input type="checkbox"/> Village <input type="checkbox"/> School District <input type="checkbox"/> Other (Specify <input type="checkbox"/> Library District <input type="checkbox"/> Fire District <input type="checkbox"/> NOT APPLICABLE		
6. If the answer to item 4 is "yes", Provide Detailed Explanation of Impact <p style="text-align: center;">REVENUE TO THE COUNTY.</p>		
7. Total Financial Cost of Funding over 5 Years on Each Affected Political or Subdivision. <p style="text-align: center;">N/A</p>		
8. Proposed Source of Funding NEW YORK STATE DEPARTMENT OF LABOR		
9. Timing of Impact <p style="text-align: center;">IMMEDIATE</p>		
10. Typed Name & Title of Preparer <i>Theresa Lollo</i> JAMES M. ANDREWS PRINCIPAL MANAGEMENT ANALYST <i>Principal</i>	11. Signature of Preparer 	12. Date December 13, 2011

FINANCIAL IMPACT
2012 PROPERTY TAX LEVY
COST TO THE AVERAGE TAXPAYER

GENERAL FUND

	2012 PROPERTY TAX LEVY	2012 COST TO AVG TAXPAYER	2012 AV TAX RATE PER \$100	2012 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

POLICE DISTRICT AND DISTRICT COURT

	2012 PROPERTY TAX LEVY	2012 COST TO AVG TAXPAYER	2012 AV TAX RATE PER \$100	2012 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

COMBINED

	2012 PROPERTY TAX LEVY	2012 COST TO AVG TAXPAYER	2012 AV TAX RATE PER \$100	2012 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

NOTES:

- 1) SOURCE FOR NUMBER OF FAMILY PARCELS AND CORRESPONDING ASSESSED VALUATION: SUFFOLK COUNTY REAL PROPERTY TAX SERVICE, SEPTEMBER 2010.
- 2) SOURCE FOR TOTAL TAXABLE ASSESSED VALUATION FOR COUNTY PURPOSES: SCHEDULE A, REPORT OF ASSESSED VALUATION FOR 2010-2011.
- 3) SOURCE FOR EQUALIZATION RATES: TENTATIVE 2010 COUNTY EQUALIZATION RATES ESTABLISHED BY THE NEW YORK STATE BOARD OF EQUALIZATION AND ASSESSMENTS.

COUNTY OF SUFFOLK



STEVE LEVY
SUFFOLK COUNTY EXECUTIVE

ROBERT W. DOW, JR.
COMMISSIONER
DEPARTMENT OF LABOR
725 VETERANS MEMORIAL HIGHWAY
HAUPPAUGE, N.Y. 11788

ADDRESS CORRESPONDENCE TO:
P.O. BOX 1319
SMITHTOWN, N.Y. 11787-0895
e-mail: sc.dol@suffolkcountyny.gov
FAX # (631) 853-6510
www.suffolkcountyny.gov/labor

MEMORANDUM

TO: Ken Crannell, Deputy County Executive
Suffolk County Executive's Office

FROM: Robert W. Dow, Jr., Commissioner

DATE: December 13, 2011

RE: INTRODUCTORY RESOLUTION

Attached please find the following Introductory Resolution for the next Legislative meeting:

RESOLUTION NO. -11, **ACCEPTING AND APPROPRIATING ADDITIONAL WIA FUNDS FROM THE NEW YORK STATE DEPARTMENT OF LABOR FOR THE WORKFORCE INVESTMENT ACT (WIA) PROGRAM.**

Thank you for your assistance.

* * *

RWD:kp
Attachment

cc: Christopher Kent, Chief Deputy County Executive



New York State Department of Labor
Andrew M. Cuomo, Governor
Colleen C. Gardner, Commissioner

November 2, 2011

Mr. Steve Levy
County Executive
Suffolk County
H. Lee Dennison Building
100 Veteran's Memorial Highway
P.O. Box 6100, 12th Floor
Hauppauge, New York 11788

Dear Mr. Levy:

Attached is a Notice of Obligational Authority (NOA) for LWIA – Suffolk County, distributing the balance of Program Year (PY) 2011 formula funds.

This NOA identifies the balance of funding available for the PY 2011 Title 1B Adult and Dislocated Worker programs. This NOA includes a reduction of 1.503% based on a temporary rate of operations reduction included in the short-term Continuing Appropriations Act of 2012. These funds are available for use for the period July 1, 2011 - June 30, 2013.

Any questions concerning this information should be directed to Mr. Henry Daisey, State Representative at 212-775-3346.

Sincerely,

A handwritten signature in cursive script that reads "Karen A. Coleman".

Karen A. Coleman
Acting Deputy Commissioner
for Workforce Development

Attachment

cc: Mr. Robert W. Dow, Jr.
Mr. James Andrews
Mr. Henry Daisey
Mr. Joe Lowenstein

NOTICE OF OBLIGATIONAL AUTHORITY

LWIA# 78

NOA #PY11- 3

LWIA: Suffolk Co.

GRANTOR: The Governor of New York through
the New York State Department
of Labor

Grantee: Steve Levy
County Executive, Suffolk County

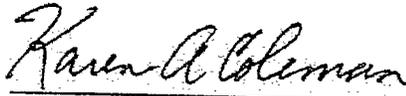
This NOA authorizes Program Year 2011 funding for the period (07/01/11
through 6/30/13), except Youth (04/01/11 through 6/30/13.)

NYS DOL Contact: Henry Daisey

TELEPHONE: (212) 775-3346

WIA GRANT	PRIOR LEVEL	CHANGE THIS NOA	NEW LEVEL
CFDA# 17.259 T-1B Youth	\$2,072,183.40	\$0.00	\$2,072,183.40
CFDA# 17.258,17.259,17.278 T-1B Admin	\$327,862.10	\$414,739.50	\$742,601.60
CFDA# 17.258 T-1B Adult	\$166,090.50	\$1,869,692.40	\$2,035,782.90
CFDA# 17.278 T-1B Dislocated Worker	\$712,485.00	\$1,862,963.10	\$2,575,448.10

Approved by:



Karen A. Coleman
Acting Deputy Commissioner for Workforce Development

11/02/11

Pastore, AnnMarie

From: Howard, Alicia
Sent: Wednesday, December 14, 2011 2:15 PM
To: Scheschowitz, Marianne
Cc: Pastore, AnnMarie
Subject: RE: Requesting signed resolutions

Hi Marianne,
No, the Reso.'s have not come back from the Co. Exec. as of yet.
He has until Dec. 22nd to sign them.

AnnMarie,
Can you tell me when these come in so I can send them to Marianne?
Alicia

From: Scheschowitz, Marianne
Sent: Wednesday, December 14, 2011 1:43 PM
To: Howard, Alicia
Subject: Requesting signed resolutions

Good afternoon Alicia,

I'd like to request reso #s 1025, 1026, 1027 & 1028 if they are signed. Thanks!

Marianne Scheschowitz
Budget Analyst
S.C.P.D. Budget Section
Phone # (631) 852-6550
Fax # (631) 852-6503

**CERTIFICATE OF NECESSITY FOR THE IMMEDIATE CONSIDERATION OF
INTRODUCTORY RESOLUTION NO. - 2011**

2157

WHEREAS, INTRODUCTORY RESOLUTION NO. - 2011

**RESOLUTION NO. -2011, AUTHORIZING A
LAG PAYROLL FOR CERTAIN ELECTED
COUNTY OFFICIALS**

**WHEREAS, IT IS ESSENTIAL THAT SAID INTRODUCTORY RESOLUTION BE
CONSIDERED IMMEDIATELY,**

**NOW, I, BRENDAN CHAMBERLAIN, DIRECTOR OF
INTERGOVERNMENTAL RELATIONS, CERTIFY PURSUANT TO
ARTICLE II, SECTION 2-12(A), AND ARTICLE III, SECTION 3-9 OF THE
SUFFOLK COUNTY CHARTER, THAT THERE EXISTS A NEED FOR
THE IMMEDIATE CONSIDERATION OF INTRODUCTORY RESOLUTION
NO. - 2011, BECAUSE THE COUNTY WOULD LIKE TO ADOPT THIS
RESOLUTION BEFORE THE END OF 2011.**

**IN WITNESS THEREOF, I HAVE HEREWITH SET MY HAND AND
CAUSED TO BE AFFIXED THE SEAL OF SUFFOLK COUNTY THIS
20TH DAY OF DECEMBER, 2011.**

Brendan R. Chamberlain

BRENDAN CHAMBERLAIN
DIRECTOR OF INTERGOVERNMENTAL RELATIONS

RECEIVED
2011 DEC 19 P 1:56

2157

Intro. Res. No. -2011 Laid on Table
Introduced by the Presiding Officer, on Request of the County Executive

12/20/11

**RESOLUTION NO. -2011, AUTHORIZING A LAG
PAYROLL FOR CERTAIN ELECTED COUNTY
OFFICIALS**

WHEREAS, there was duly approved by this Legislature Resolution 864-2011, authorizing a voluntary lag payroll for elected officials in fiscal year 2012; and

WHEREAS, there was also duly approved by this Legislature, Resolutions 862 and 863 of 2011 instituting a lag payroll in Fiscal Year 2012 for employees in Bargaining Units 21 and 30 (Management and Confidential Employees, respectively and exclusive of the Suffolk County Community College and employees of the Board of Elections), and instituting a lag payroll in Fiscal Year 2012 for employees within the Suffolk County Board of Elections in Bargaining Units 21 and 24; and

WHEREAS, elected County officials should not just volunteer to share in a lag payroll, but instead should be in solidarity with the rank and file employees in efforts to resolve the current fiscal crisis; now, therefore be it

1st RESOLVED, all elected County officials, with exception of the Suffolk County District Attorney, whose salary is set by the by the State Judiciary Law, shall be subject to the provisions of a "lag payroll," as imposed on other County employees pursuant to Resolution Nos. 862-2011 and 863-2011; and be it further resolved

2nd RESOLVED, that this Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this resolution constitutes a Type II action pursuant to Section 617.5(c)(20) (25) and (27) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS (6 NYCRR) and within the meaning of Section 8-0109(2) of the NEW YORK ENVIRONMENTAL CONSERVATION LAW as a promulgation of regulations, rules, policies, procedures, and legislative decisions in connection with continuing agency administration, management and information collection, and the Suffolk County Council on Environmental Quality (CEQ) is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this resolution.

DATED:

APPROVED BY:

Steve Levy
County Executive of Suffolk County

Date of Approval:

**FINANCIAL IMPACT
2011 PROPERTY TAX LEVY
COST TO THE AVERAGE TAXPAYER**

GENERAL FUND

	2011 PROPERTY TAX LEVY	2011 COST TO AVG TAXPAYER	2011 AV TAX RATE PER \$100	2011 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

POLICE DISTRICT AND DISTRICT COURT

	2011 PROPERTY TAX LEVY	2011 COST TO AVG TAXPAYER	2011 AV TAX RATE PER \$100	2011 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

COMBINED

	2011 PROPERTY TAX LEVY	2011 COST TO AVG TAXPAYER	2011 AV TAX RATE PER \$100	2011 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

NOTES:

- 1) SOURCE FOR NUMBER OF FAMILY PARCELS AND CORRESPONDING ASSESSED VALUATION: SUFFOLK COUNTY REAL PROPERTY TAX SERVICE, SEPTEMBER 2010.
- 2) SOURCE FOR TOTAL TAXABLE ASSESSED VALUATION FOR COUNTY PURPOSES: SCHEDULE A, REPORT OF ASSESSED VALUATION FOR 2010-2011.
- 3) SOURCE FOR EQUALIZATION RATES: TENTATIVE 2010 COUNTY EQUALIZATION RATES ESTABLISHED BY THE NEW YORK STATE BOARD OF EQUALIZATION AND ASSESSMENTS.

**CERTIFICATE OF NECESSITY FOR THE IMMEDIATE CONSIDERATION OF
INTRODUCTORY RESOLUTION NO. - 2011**

2158

WHEREAS, INTRODUCTORY RESOLUTION NO. - 2011

**RESOLUTION NO. -2011, TRANSFERRING 100%
SUPPLEMENTAL GRANT FUNDING IN THE AMOUNT OF \$92,953
AWARDED BY THE NEW YORK STATE OFFICE OF TEMPORARY
AND DISABILITY ASSISTANCE FROM THE SUFFOLK COUNTY
DEPARTMENT OF SOCIAL SERVICES TO THE SUFFOLK COUNTY
DEPARTMENT OF LABOR FOR THE CONTINUATION OF THE
TRANSITIONAL JOBS PROGRAM .**

**WHEREAS, IT IS ESSENTIAL THAT SAID INTRODUCTORY RESOLUTION BE
CONSIDERED IMMEDIATELY,**

**NOW, I, BRENDAN CHAMBERLAIN, DIRECTOR OF
INTERGOVERNMENTAL RELATIONS, CERTIFY PURSUANT TO
ARTICLE II, SECTION 2-12(A), AND ARTICLE III, SECTION 3-9 OF THE
SUFFOLK COUNTY CHARTER, THAT THERE EXISTS A NEED FOR
THE IMMEDIATE CONSIDERATION OF INTRODUCTORY RESOLUTION
NO. - 2011, BECAUSE THE COUNTY WOULD LIKE TO ADOPT THIS
RESOLUTION BEFORE THE END OF 2011.**

**IN WITNESS THEREOF, I HAVE HEREWITH SET MY HAND AND
CAUSED TO BE AFFIXED THE SEAL OF SUFFOLK COUNTY THIS
20TH DAY OF DECEMBER, 2011.**

RECORDED
2011 DEC 19 P 1:56
SUFFOLK COUNTY CLERK



BRENDAN CHAMBERLAIN
DIRECTOR OF INTERGOVERNMENTAL RELATIONS

2158

Intro. Res. No.- 11

LOT 12/20/11

Introduced by the Presiding Officer on request of the County Executive

RESOLUTION NO. -2011, ACCEPTING AND APPROPRIATING 100% GRANT FUNDING IN THE AMOUNT OF \$92,953 FROM THE NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE TO THE SUFFOLK COUNTY DEPARTMENT OF SOCIAL SERVICES FOR THE TRANSITIONAL JOBS PROGRAM AND ALLOW THE SUFFOLK COUNTY DEPARTMENT OF LABOR TO CONTINUE OPERATING THIS PROGRAM.

WHEREAS, the New York State Office of Temporary and Disability Assistance has provided the Department of Social Services with a supplemental allocation to support the continuation of the Transitional Jobs Program; and

WHEREAS, the Department of Social Services has received federal funding in the amount of \$92,953 from the New York State Office of Temporary and Disability Assistance; and

WHEREAS, the Department of Social Services plans to designate these funds to the Department of Labor to oversee the Transitional Jobs Program; and

WHEREAS, subsidized employment can serve as an important component of any district's employment services by offering an effective placement for individuals lacking an adequate or demonstrated work history, who have other barriers to employment or when employment opportunities in the community are limited; and

WHEREAS, these subsidized employment opportunities may be provided for up to one year in transitional positions; and

WHEREAS, this program is 100% funded by federal funds; and

WHEREAS, it is in the best interest of Suffolk County to accept these funds; now, therefore, be it

1st **RESOLVED**, that the County Comptroller and County Treasurer be and they hereby are authorized to accept the following funds:

<u>REVENUES:</u>	<u>\$92,953</u>
001-DSS-4610 FEDERAL AID: Administration	\$92,953

and, be it further

2nd **RESOLVED**, that total funds in the amount of \$92,953 be and they are hereby appropriated as follows:

ORGANIZATIONS:

\$92,953

Department of Labor
Suffolk Works Employment Program
001-LAB-6381

<u>1000 – Personal Services</u>	<u>\$79,083</u>
1110 – Interim Salaries	\$13,317
1130 – Temporary Salaries-	\$65,766
<u>3000 Supplies, Materials & Other Exp</u>	<u>\$2,187</u>
3010 – Office Supplies	\$2,188
<u>8000- Employee Benefits</u>	<u>\$8,658</u>
8280 – State Retirement	\$2,346
8330 – Social Security	\$6,049
8280 – Benefit Fund Contribution	\$263
<u>Employee Benefits – Self Insurance</u>	
039-EMP-9000-9600 Transfer To Fund 039 – Self Insurance	\$3,024
<u>Interfund Revenue</u>	
001-IFT-E039-9600 Transfer To Fund 039 – Self Insurance	\$3,024
and, be it further	

3rd **RESOLVED**, that funds will be fully expended by June 30, 2012 in conformance with the terms of the grant award.

DATED: _____

APPROVED BY: _____
County Executive of Suffolk County

Date of Approval _____

Attachment A

Transitional Jobs 2 Program

District	Supplemental Allocation	Total Combined Allocation
ALBANY	\$46,249	\$103,623
ALLEGANY	\$17,409	\$39,005
BROOME	\$37,235	\$83,426
CATTARAUGUS	\$16,066	\$35,996
CAYUGA	\$11,929	\$26,727
CHAUTAUQUA	\$33,147	\$74,267
CHEMUNG	\$19,217	\$43,056
CHENANGO*	\$0	\$0
CLINTON	\$18,878	\$42,297
COLUMBIA	\$9,391	\$21,041
CORTLAND*	\$0	\$0
DELAWARE	\$8,636	\$19,349
DUTCHESS	\$17,970	\$40,262
ERIE	\$185,415	\$415,430
ESSEX*	\$0	\$0
FRANKLIN	\$16,394	\$36,732
FULTON	\$11,696	\$26,205
GENESEE	\$9,510	\$21,307
GREENE	\$12,554	\$28,128
HAMILTON	\$6,968	\$15,612
HERKIMER	\$10,749	\$24,084
JEFFERSON	\$14,819	\$33,202
LEWIS	\$8,622	\$19,318
LIVINGSTON	\$10,000	\$22,406
MADISON*	\$0	\$0
MONROE	\$187,645	\$420,426
MONTGOMERY	\$14,450	\$32,376
NASSAU	\$75,875	\$170,001
NIAGARA*	\$0	\$0
ONEIDA	\$34,878	\$78,145
ONONDAGA	\$74,581	\$167,102
ONTARIO*	\$0	\$0
ORANGE	\$34,528	\$77,362
ORLEANS	\$13,582	\$30,431
OSWEGO	\$22,674	\$50,802
OTSEGO	\$8,092	\$18,130
PUTNAM*	\$0	\$0
RENSSELAER	\$30,788	\$68,982
ROCKLAND	\$14,678	\$32,887
ST LAWRENCE	\$24,856	\$55,691
SARATOGA*	\$0	\$0
SCHENECTADY	\$19,467	\$43,616
SCHOHARIE	\$9,295	\$20,826
SCHUYLER*	\$0	\$0
SENECA	\$10,049	\$22,515
STEUBEN	\$20,683	\$46,341
SUFFOLK	\$92,953	\$208,265
SULLIVAN	\$18,527	\$41,510
TIOGA	\$9,732	\$21,805
TOMPKINS	\$13,730	\$30,763
ULSTER*	\$0	\$0
WARREN	\$9,215	\$20,647
WASHINGTON	\$9,581	\$21,467
WAYNE*	\$0	\$0
WESTCHESTER	\$79,565	\$178,269
WYOMING*	\$0	\$0
YATES	\$8,809	\$19,737
NEW YORK CITY	\$3,008,739	\$6,741,205
NEW YORK STATE TOTAL	\$4,369,826	\$9,790,774

* District opted not to operate a Transitional Jobs 2 program .



**NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY
ASSISTANCE
40 NORTH PEARL STREET
ALBANY, NY 12243-0001**

**Andrew M. Cuomo
Governor**

Local Commissioners Memorandum

Section 1

Transmittal:	11-LCM-08
To:	Local District Commissioners
Issuing Division/Office:	Center for Employment and Economic Supports
Date:	August 24, 2011
Subject:	Supplemental Allocations for OTDA Transitional Jobs 2 Program
Contact Person(s):	<u>Program Related Questions:</u> Libby McGinn at (518) 486-6106, Elizabeth.McGinn@otda.state.ny.us or Employment Services Advisor
	<u>Claiming Related Questions:</u> Regions 1-5 - Edward Conway (518) 474-7549, Edward.Conway@otda.state.ny.us Region 6 - Michael Simon (212) 961-8250, Michael.Simon@otda.state.ny.us
Attachments:	<u>Attachment A: Supplemental Allocations</u> <u>Attachment B: Budget Instructions</u> <u>Attachment C: Program Narrative Addendum</u> <u>Attachment D: Budget Form</u> <u>Attachment E: Budget Narrative</u>
Attachments Available On – Line:	Yes

Section 2

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to provide each social services district with a supplemental allocation to support the continuation of the Transitional Jobs 2 program. Separate LCMs are being released to inform eligible districts of supplemental allocations that are being made available for the Green Jobs Corps 2 and Health Care Jobs 2 programs. This LCM also informs districts that the program period for the Transitional Jobs 2 program has been extended from September 30, 2011 to **June 30, 2012**.

II. Background

On November 5, 2010 10-LCM-18 Funding for OTDA Transitional Jobs 2 Program was transmitted to social services districts informing them of the availability of \$5,628,198 in federal TANF funds to continue the OTDA Transitional Jobs program to provide subsidized job placements combined with paid education and training to help TANF-eligible individuals advance into unsubsidized employment. These subsidized employment opportunities may be provided for up to one year for up to 40 hours per week, consistent with the district's previously approved Transitional Jobs 2 program plan.

An additional \$4,369,826 in unprogrammed TANF funding initially authorized by the Enacted SFY 2009-10 and SFY 2010-11 State Budgets is being made available to support supplemental Transitional Jobs 2 allocations. Attachment A provides each district's supplemental allocation made available through this memorandum and the total combined Transitional Jobs 2 allocation available to each district.

III. Program Implications

A. Program Requirements

Districts must refer to 10-LCM-18 for information regarding participant eligibility, and other program requirements pertaining to the use of Transitions Jobs 2 funding. All participants served under the Transitional Jobs 2 program must be TANF eligible as stated in 10-LCM-18. In all instances, priority for participation in the Transitional Jobs 2 programs shall be given to TANF-eligible public assistance recipients. Districts should also target services to TANF-eligible noncustodial parents and formerly incarcerated individuals who are also in receipt of public assistance or determined TANF eligible in accordance with 00-LCM-20.

B. Funding

The supplemental allocations are supported by \$4,369,826 in unprogrammed federal TANF Transitional Jobs funds. The allocations were calculated as follows: each eligible district's proportional share as compared to their Transitional Jobs 2 allocation.

Districts must ensure that these funds are used for increased costs associated with operating a new or expanded subsidized employment program (including the continuation of services from the first year of the Transitional Jobs program).

IV. Submission of Plans

Eligible districts that plan to use the supplement funding made available to continue services consistent with the SFY 10-11 Transitional Jobs 2 plan approved by OTDA must submit a plan narrative addendum (Attachment C) to reflect the total number of participants to be served, and the revised program period. In addition, districts must submit new budget forms (Attachment D) and budget narratives (Attachment E), using the templates provided with this LCM reflecting the new combined Transitional Jobs 2 and supplemental allocation (Total Combined

Allocation as identified on Attachment A). Access to the supplemental Transitional Jobs 2 allocation is contingent on OTDA's approval of the revised forms.

Districts that intend to make changes to their approved Transitional Jobs 2 plan must submit a complete revised plan, including revised plan narrative (in lieu of a plan narrative addendum), new budget forms and budget narratives to OTDA for review and approval. For example, a district that intends to use the supplemental allocation to target subsidized employment opportunities in a different sector than those described in the approved plan or to support additional training opportunities must submit a revised plan narrative in addition to the revised budget and budget narrative forms. Districts that intend to make changes to their approved Transitional Jobs 2 plan should contact Libby McGinn to discuss the change and to request a revised plan narrative. Districts should refer to 10-LCM-18 for specific information regarding plan format, participant eligibility and program requirements.

Completed forms as described above must be submitted no later than **October 5, 2011** to be eligible for the supplemental Transitional Jobs 2 allocation. The supplemental allocation will be made available to districts following OTDA's approval of completed forms/revised plan. Complete forms/revised plans should be e-mailed by **October 5, 2011** to Libby McGinn at Elizabeth.McGinn@otda.state.ny.us or mailed to the following address:

Ms. Libby McGinn
NYS Office of Temporary and Disability Assistance
Employment and Advancement Services Bureau
40 North Pearl Street, 11th floor
Albany, New York 12243-0001

The reimbursement of costs incurred under the Transitional Jobs 2 program continues to be contingent on OTDA's approval of the district's Transitional Jobs 2 plan.

V. Reporting Requirements

Districts are required to report information on an individual basis using the format provided by OTDA and transmitted on April 7, 2011.

VI. Claiming Instructions

All expenditures against the Transitional Jobs 2 allocation must be claimed in accordance with the local social services district's Transitional Jobs 2 program approved plan. Local districts may claim reimbursement for Transitional Jobs 2 expenditures made from October 1, 2010 through **June 30, 2012**. In those instances where a district supported services with year one Transitional Jobs allocation through all or a portion of the October 1, 2010 through December 31, 2010 period, the district should adjust the Transitional Jobs 2 program period accordingly. For example, if a district relied on Transitional Jobs funds through December 31, 2010, the district would submit a Transitional Jobs 2 program plan narrative addendum that has a program period of up to eighteen months (January 1, 2011 through June 30, 2012). Final claims for Transitional Jobs 2 must be received by August 15, 2012.

The administrative and/or contracted costs associated with approved plans should be reported in the F-17 function (Other Reimbursable Programs) on the Schedule D, DSS Administrative Expenses Allocation and Distribution by Function and Program (LDSS-2347). These costs will

carry forward to the Schedule D-17, Distribution of Allocated Costs to Other Reimbursable Programs, (LDSS-3274), and be reported in a column labeled Transitional Jobs 2. These expenditures will be claimed on Form LDSS-3922, Reimbursement Claims for Special Projects. The LDSS-3922 project name box label should be entitled Transitional Jobs 2. District staff not working fulltime on Transitional Jobs 2 must be time studied and only those related costs should be charged to Transitional Jobs 2.

The LDSS-3922 for Transitional Jobs 2 should be submitted on a monthly basis to the Bureau of Financial Services using the TRACS system. Districts must retain the signed LDSS-3922 which supports the claims submitted via TRACS for audit purposes. Starting with October claims, it is anticipated that these claims will be submitted utilizing the new RF 17 package. Further instructions will be forthcoming. Instructions for completing the Schedule D-17 are found in the Fiscal Reference Manual (FRM) Volume 3 (Volume 4 for New York City), Chapter 18. Instructions for completing the LDSS-3922 are found in FRM, Volume 2, Chapter 3. The expenditures should be entered in the non-Administration/Administration Costs columns based on the guidelines below.

According to TANF regulations, costs considered to be program are:

- Direct costs, including salaries and fringe benefit costs for staff providing program services;
- Direct administrative costs associated with providing these services (e.g., supplies, equipment, travel, postage, utilities, rental costs, and maintenance); and,
- Contracts devoted entirely to program activities.

According to TANF regulations, administrative costs include:

- Contract costs that are not excluded totally or in part as program activities;
- All indirect or overhead costs (i. e., A-87 costs); and,
- Activities related to eligibility determinations.

See Chapter 10 of Volume 3 (Volume 4 for New York City) of the Fiscal Reference Manual for detailed information on TANF administrative expenditure requirements. The Fiscal Reference Manuals (FRM) are available at: <http://otda.state.nyenet/bfdm/>.

Under these guidelines, districts should enter their expenditures in the proper column of the LDSS-3922. Most of the activities incurred under this program should be reported in the Non-Administration Costs column. Overhead and A-87 costs should be entered in the Administration Costs column. Expenses should be reported on the appropriate lines of the LDSS-3922, with the amount of the actual work subsidy entered on line 12, Assistance Direct to Client. Expenditures should be claimed at 100% Federal share up to the amount of the allocation.

Costs in excess of the allocation may be claimed on the Schedule D-3 Allocation and Claiming of Administrative Costs for Employment Programs (LDSS-2347-B1) as Direct Charge Costs (Line 7) under TANF Program (Column 2) for TANF eligible clients.

VII. System Implications

As outlined in 10-LCM-18, districts (other than NYC) are encouraged to make full use of their local Welfare-To-Work Caseload Management System (WTWCMS) provider directory to document client involvement in this program. WTWCMS administrators should use the available statewide umbrella program funding source entitled “Transitional Employment” which displays as an active local program. Please refer to 10-LCM-18 for further information on system implications.

Issued By:

Name: Russell Sykes

Title: Deputy Commissioner

Division/Office: Center for Employment and Economic Supports

COUNTY OF SUFFOLK



STEVE LEVY
SUFFOLK COUNTY EXECUTIVE

DEPARTMENT OF SOCIAL SERVICES

Gregory J. Blass
Commissioner

Memorandum

To: Ken Crannell, Deputy County Executive

From: Gregory J. Blass, Commissioner
Department of Social Services

Date: December 15, 2011

Subject: **REQUEST FOR LEGISLATIVE RESOLUTION:**
Transferring 100% Supplemental Grant Funding for a Transitional Jobs Program

I am requesting that the attached legislative resolution be submitted as a Certificate of Necessity at the December 20th, 2011 Legislature Meeting.

“TRANSFERRING 100% SUPPLEMENTAL GRANT FUNDING IN THE AMOUNT OF \$92,953 AWARDED BY THE NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE FROM THE SUFFOLK COUNTY DEPARTMENT OF SOCIAL SERVICES TO THE SUFFOLK COUNTY DEPARTMENT OF LABOR FOR THE CONTINUATION OF THE TRANSITIONAL JOBS PROGRAM ”

The purpose of this resolution is to transfer \$92,953 of supplemental federal funding to provide temporary subsidized employment opportunities for TANF and Safety Net adults in transitional jobs from the Department of Social Services to the Department of Labor. These subsidized employment opportunities provided by this funding will be achieved through supervised work assignments and training provided by the Department of Labor under terms of our interdepartmental MOU. This funding will also be utilized to provide case management and job placement and retention services to promote permanent employment.

Attached please find the above referenced resolution, the introduction form (SCIN Form 175a), the fiscal impact statement (SCIN Form 175b), and the allocation letter from the state. If you have any questions, please contact Kenneth Knappe at 854-9939.

Thank you.

Enc.
ec: CE Reso. Review Distribution List

**STATEMENT OF FINANCIAL IMPACT
OF PROPOSED SUFFOLK COUNTY LEGISLATION**

1. Type of Legislation		
Resolution <u> X </u> Local Law Charter Law		
2. Title of Proposed Legislation		
TRANSFERRING 100% SUPPLEMENTAL GRANT FUNDING IN THE AMOUNT OF \$92,953 AWARDED BY THE NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE FROM THE SUFFOLK COUNTY DEPARTMENT OF SOCIAL SERVICES TO THE SUFFOLK COUNTY DEPARTMENT OF LABOR FOR THE CONTINUATION OF THE TRANSITIONAL JOBS PROGRAM .		
3. Purpose of Proposed Legislation		
The purpose of this resolution is to transfer \$92,953 of supplemental federal funding to continue to provide temporary subsidized employment opportunities for TANF and Safety Net adults in transitional jobs from the Department of Social Services to the Department of Labor.		
4. Will the Proposed Legislation Have a Fiscal Impact? Yes No <u> X </u>		
5. If the answer to item 4 is "yes", on what will it impact? (circle appropriate category)		
County	Town	Economic Impact
Village	School District	Other (specify):
Library District	Fire District	
6. If the answer to item 5 is "yes", Provide Detailed Explanation of Impact.		
7. Total Financial Cost of Funding over 5 Years on Each Affected Political of other Subdivision.		
100% funded.		
8. Proposed Source of Funding.		
Federal Aid		
9. Timing of Impact.		
Immediate		
10. Typed Name & Title of Preparer	11. Signature of Preparer	12. Date
Kenneth Knappe Principal Management Analyst <i>Suzanne MAESTRI</i>	<i>Dyanne Martin</i>	12/19/11

SCIN FORM 175b (10/95)
SR Budget Analyst

**FINANCIAL IMPACT
2011 PROPERTY TAX LEVY
COST TO THE AVERAGE TAXPAYER**

GENERAL FUND

	2011 PROPERTY TAX LEVY	2011 COST TO AVG TAXPAYER	2011 AV TAX RATE PER \$100	2011 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

POLICE DISTRICT AND DISTRICT COURT

	2011 PROPERTY TAX LEVY	2011 COST TO AVG TAXPAYER	2011 AV TAX RATE PER \$100	2011 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

COMBINED

	2011 PROPERTY TAX LEVY	2011 COST TO AVG TAXPAYER	2011 AV TAX RATE PER \$100	2011 FEV TAX RATE PER \$1000
TOTAL	\$0	\$0.00		\$0.000

NOTES:

- 1) SOURCE FOR NUMBER OF FAMILY PARCELS AND CORRESPONDING ASSESSED VALUATION: SUFFOLK COUNTY REAL PROPERTY TAX SERVICE, SEPTEMBER 2010.
- 2) SOURCE FOR TOTAL TAXABLE ASSESSED VALUATION FOR COUNTY PURPOSES: SCHEDULE A, REPORT OF ASSESSED VALUATION FOR 2010-2011.
- 3) SOURCE FOR EQUALIZATION RATES: TENTATIVE 2010 COUNTY EQUALIZATION RATES ESTABLISHED BY THE NEW YORK STATE BOARD OF EQUALIZATION AND ASSESSMENTS.

**STATEMENT OF FINANCIAL IMPACT
OF PROPOSED SUFFOLK COUNTY LEGISLATION**

1. Type of Legislation		
Resolution <input checked="" type="checkbox"/> Local Law Charter Law		
2. Title of Proposed Legislation		
TRANSFERRING 100% SUPPLEMENTAL GRANT FUNDING IN THE AMOUNT OF \$92,953 AWARDED BY THE NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE FROM THE SUFFOLK COUNTY DEPARTMENT OF SOCIAL SERVICES TO THE SUFFOLK COUNTY DEPARTMENT OF LABOR FOR THE CONTINUATION OF THE TRANSITIONAL JOBS PROGRAM .		
3. Purpose of Proposed Legislation		
The purpose of this resolution is to transfer \$92,953 of supplemental federal funding to continue to provide temporary subsidized employment opportunities for TANF and Safety Net adults in transitional jobs from the Department of Social Services to the Department of Labor.		
4. Will the Proposed Legislation Have a Fiscal Impact? Yes No <input checked="" type="checkbox"/>		
5. If the answer to item 4 is "yes", on what will it impact? (circle appropriate category)		
County	Town	Economic Impact
Village	School District	Other (specify):
Library District	Fire District	
6. If the answer to item 5 is "yes", Provide Detailed Explanation of Impact.		
7. Total Financial Cost of Funding over 5 Years on Each Affected Political of other Subdivision.		
100% funded.		
8. Proposed Source of Funding.		
Federal Aid		
9. Timing of Impact.		
Immediate		
10. Typed Name & Title of Preparer Kenneth Knappe Principal Management Analyst	11. Signature of Preparer 	12. Date 12/16/11

SCIN FORM 175b (10/95)

REQUEST FOR THE INTRODUCTION OF SUFFOLK COUNTY LEGISLATION
OFFICE OF THE COUNTY EXECUTIVE
County of Suffolk

- (1) Please limit this suggestion form to ONE proposal.
- (2) Describe in detail.
- (3) Attach all pertinent backup material.

Submitting Department (Dept. Name & Location):	Department Contact Person (Name & Phone No.):
Department of Social Services 3085 Veterans Memorial Highway Ronkonkoma, New York 11779	Kenneth Knappe Principal Management Analyst 854-9939

Suggestion Involves:

<input checked="" type="checkbox"/> Appropriation	<input type="checkbox"/> Capital Project
<input type="checkbox"/> Technical Amendment	<input type="checkbox"/> New Program
<input type="checkbox"/> Grant Award	<input type="checkbox"/> Contract (New ___ Rev. ___)

Explanation of proposed resolution.

TRANSFERRING 100% SUPPLEMENTAL GRANT FUNDING IN THE AMOUNT OF \$92,953 AWARDED BY THE NEW YORK STATE OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE FROM THE SUFFOLK COUNTY DEPARTMENT OF SOCIAL SERVICES TO THE SUFFOLK COUNTY DEPARTMENT OF LABOR FOR THE CONTINUATION OF THE TRANSITIONAL JOBS PROGRAM.

Summary of resolution benefits.

The purpose of this resolution is to transfer \$92,953 of supplemental federal funding from the Department of Social Services to the Department of Labor to continue to provide temporary subsidized employment opportunities for TANF and Safety Net adults in transitional jobs. This resolution will authorize the transfer of funds to the Department of Labor.

SCIN Form 175a (1/97) Prior editions of this form are obsolete
