

# OFFICE OF THE COUNTY LEGISLATURE

COUNTY OF SUFFOLK



## NOTICE OF ORGANIZATIONAL MEETING

**DATE:** December 24, 2013  
**TO:** All County Legislators  
**FROM:** Legislator Jay Schneiderman  
**RE:** Organizational Meeting of the County Legislature

Please be advised that the annual Organizational Meeting of the Suffolk County Legislature will be held on **Thursday, January 2, 2014 at 1:00 p.m.** in the Rose Y. Caracappa Legislative Auditorium located at the William H. Rogers Legislature Building (Bldg. No. 20), 725 Veterans Memorial Highway, Hauppauge, New York, as required by Section 2-2(A) of the SUFFOLK COUNTY ADMINISTRATIVE CODE, for the following purposes:

- 1.) Election of the Presiding Officer;
- 2.) Administration of the Oath of Office to the Presiding Officer;
- 3.) Election of the Deputy Presiding Officer;
- 4.) Administration of the Oath of Office to the Deputy Presiding Officer;
- 5.) Adopting the Rules of the County Legislature;
- 6.) Appointing the Clerk of the County Legislature;
- 7.) Appointing the Chief Deputy Clerk of the County Legislature;
- 8.) Appointing a Counsel to the Legislature;

- 9.) Adopting a schedule for regular meetings of the County Legislature;
- 10.) Designating depositories pursuant to Section 212 of the NEW YORK COUNTY LAW;
- 11.) Designating an official County newspaper;
- 12.) Designating an official County newspaper;
- 13.) Designating official local newspapers; and
- 14.) To lay bills on the table and set requisite public hearings if necessary.

Also, I have been advised by Legislative Counsel that pursuant to §A2-3 of the Suffolk County Administrative Code, it will be my privilege to preside at the Organizational Meeting until such time as our new Presiding Officer is elected.



Jay H. Schneiderman

Cc: Tim Laube, Clerk of the Legislature  
George Nolan, Counsel to the Legislature  
Dennis Brown, Suffolk County Attorney  
Steve Bellone, County Executive