

Introduced by Presiding Officer, on request of the County Executive

**RESOLUTION NO. 624 -2016, ACCEPTING AND APPROPRIATING 100% FEDERAL PASS-THROUGH GRANT FUNDS FROM HEALTH RESEARCH, INC. IN THE AMOUNT OF \$570,709 FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS PROGRAM ADMINISTERED BY THE SUFFOLK COUNTY DEPARTMENT OF HEALTH SERVICES, DIVISION OF PUBLIC HEALTH AND TO EXECUTE GRANT RELATED AGREEMENTS**

**WHEREAS**, Health Research, Inc. has awarded Suffolk County 100% federal pass-through funds under the Public Health Emergency Preparedness Program ("PHEP") to be implemented by the Suffolk County Department of Health Services, Division of Public Health; and

**WHEREAS**, the PHEP will provide funds to the Department of Health Services for public health emergency preparedness with a focus on planning and assessment, surveillance, health alert notifications, risk communication, and education and training; and

**WHEREAS**, this grant has a start date of 7/01/16 and ends on 6/30/17 in which the County will receive 100% grant funding in the amount of \$570,709 for the Public Health Emergency Preparedness Program; and

**WHEREAS**, a portion of said funds have not been included in the 2016 Operating Budget; and

**WHEREAS**, the PHEP grant included funding for the Department of Health Services to continue the employment of one (1) Medical Program Administrator (full-time); one (1) Forensic Scientist III (full-time); one (1) Public Health Nurse III (full-time); three (3) Public Health Nurse I (full-time); one (1) Office Systems Analyst II (full-time); one (1) Office Systems Analyst I (full-time); and

**WHEREAS**, these positions already exist and are partially funded in the 2016 Operating Budget in 001-HSV-4008 as position number 1000-0003 (Medical Program Administrator); 001-HSV-4010 as position numbers 4100-0110 (Forensic Scientist III); 4100-0100 (Public Health Nurse III); 4100-0140 (Public Health Nurse I); 4100-0150 (Public Health Nurse I); 2000-0031 (Public Health Nurse I); and

**WHEREAS**, these positions already exist and are partially funded in the 2016 Operating Budget in 016-ITS-1680 as position numbers 0200-0015 (Office Systems Analyst II); 0200-0018 (Office Systems Analyst I); and

**1<sup>st</sup> RESOLVED**, the County Comptroller be and hereby is authorized to accept \$570,709 and appropriate said grant funds as follows:

PHEP - \$570,709

REVENUES:

Fund	Department	Unit	Revenue Code	Amount
001	HSV	4024	4424	\$570,709

ORGANIZATIONS:

Suffolk County Department of Health  
Services  
Public Health Emergency Preparedness  
Program (PHEP)  
001-HSV-4024 \$570,709

1000-PERSONNEL SERVICES: \$376,019

Fund	Dept	Budget Type	Unit	Object	Activity	Description	Amount
001	HSV	DEG	4024	1110	0000	Interim Salaries	\$376,019

3000-SUPPLIES: \$29,739

Fund	Dept	Budget Type	Unit	Object	Activity	Description	Amount
001	HSV	DEG	4024	3330	0000	Food	\$3,883
001	HSV	DEG	4024	3500	0000	Other: Unclassified	\$16,856
001	HSV	DEG	4024	3610	0000	Repair Office Equipment	\$500
001	HSV	DEG	4024	3660	0000	Service Contract – Misc.	\$8,500

4000-CONTRACTUAL EXPENSES: \$86,891

Fund	Dept	Budget Type	Unit	Object	Activity	Description	Amount
001	HSV	DEG	4024	4010	0000	Telephone & Telegraph	\$42,945
001	HSV	DEG	4024	4015	0000	Cellular Communications	\$42,946
001	HSV	DEG	4024	4560	0000	Fee For Service: Non Employee	\$1,000

Employee Benefits

8000-EMPLOYEE BENEFITS: \$78,060

Fund	Dept	Budget Type	Unit	Object	Activity	Description	Amount
001	EMP	DE	9030	8330	0000	Social Security	\$13,667
001	EMP	ME	9010	8280	0000	Retirement	\$30,549
001	EMP	DE	9080	8380	0000	Welfare Fund	\$2,674
039	EMP	ODE	9060	8360	0000	Major Medical Claims	\$31,170

Interfund  
Transfer  
Transfer to Employee Medical Health  
Plan  
FD-IFT-E039 - \$31,170

9000-INTERFUND TRANSFERS: \$31,170

Fund	Dept	Budget Type	Unit	Object	Activity	Description	Amount
001	IFT	DE	E039	9600	0000	Transfer to Funds	\$31,170

and be it further

**2<sup>nd</sup>** **RESOLVED**, that the following interfund revenues for Employee Medical Health Plan be accepted as follows:

REVENUES

Fund	Department	Unit	Revenue Code	Amount
039	IFT	E039	R001	\$31,170

and be it further

**3<sup>rd</sup>** **RESOLVED**, that the following positions be and they hereby are continued in the Department of Health Services and partially funded by the PHEP grant.

Department of Health Services

001 - HSV GRANT POSITIONS

<u>Position No.</u>	<u>Spec No.</u>	<u>Position Title</u>	<u>JC</u>	<u>Gr</u>	<u>No.</u>
4008-1000-0003	2405	Medical Program Administrator	C	38	1
4010-4100-0100	2022	Public Health Nurse III	C	28	1
4010-4100-0110	2283	Forensic Scientist III	C	26	1
4010-4100-0140	2020	Public Health Nurse I	C	21	1
4010-4100-0150	2020	Public Health Nurse I	C	21	1
4010-2000-0031	2020	Public Health Nurse I	C	21	1

016 - ITS GRANT POSITIONS

1680-0200-0015	0765	Office Systems Analyst II	C	21	1
1680-0200-0018	0766	Office Systems Analyst I	C	19	1

and be it further

**4<sup>th</sup>**           **RESOLVED**, that nothing contained herein shall be construed as obligating or committing the County of Suffolk to continue the employment of the individuals filling the positions funded by this resolution at the conclusion of the grant funding provided for such positions funded by said grant; and be it further

**5<sup>th</sup>**           **RESOLVED**, that the County Executive be and hereby is authorized to execute related agreements; and be it further

**6<sup>th</sup>**           **RESOLVED**, that this Legislature, being the lead agency under the State Environmental Quality Review Act ("SEQRA"), N.Y. Environmental Conservation Law Article 8 and Chapter 450 of the Suffolk County Code, hereby finds and determines that this resolution constitutes a Type II action pursuant to Section 617.5(c)(20) and (27) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS ("NYCRR") in that the action constitutes routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment. The Suffolk County Council on Environmental Quality (CEQ) is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this resolution

DATED: July 26, 2016

APPROVED BY:

/s/ Steven Bellone  
County Executive of Suffolk County

Date: August 1, 2016