

**RESOLUTION NO. 407 -2015, DIRECTING THE  
DEPARTMENT OF PUBLIC WORKS TO DEVELOP BUS  
SHELTER PROTOCOLS**

**WHEREAS**, the County of Suffolk operates a bus system which serves tens of thousands of residents in communities throughout the County; and

**WHEREAS**, constructing and adequately maintaining shelters which protect riders from rain, snow and other inclement weather conditions is a fundamental element of any successful bus system; and

**WHEREAS**, presently, the Transportation Division of the Department of Public Works does not have a plan or a standard operating procedure to ensure that all bus shelters on county bus routes are routinely and adequately maintained; and

**WHEREAS**, the Transportation Division of the Department of Public Works should develop protocols that govern the placement and maintenance of bus shelters; and

**WHEREAS**, having a plan to clear snow from all bus shelters must be a special maintenance priority because the failure to remove snow can endanger bus riders and motorists; and

**WHEREAS**, coordination and cooperation with other levels of government is critical in successfully siting and maintaining bus shelters; now, therefore be it

**1st RESOLVED**, that the Department of Public Works, Transportation Division, is hereby authorized, empowered and directed to develop guidelines and procedures that govern the siting and installation of new bus shelters along Suffolk County bus routes; and be it further

**2nd RESOLVED**, that the Transportation Division shall also develop a plan that provides for the routine maintenance of all County bus shelters, with a special emphasis on providing adequate response following snow storms and other extreme weather events; and be it further

**3rd RESOLVED**, that the Transportation Division's siting and maintenance procedures shall provide for coordination with other local governments as well as the state and federal government; and be it further

**4th RESOLVED**, that the Department of Public Works, Transportation Division, will submit the manual and plan called for in this resolution, in writing, to the County Executive and each member of the County Legislature within 60 days of the effective date of this resolution; and be it further

**5th RESOLVED**, that this Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this resolution constitutes a Type II action pursuant to Section 617.5(c)(20), (21) and (27) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS (6 NYCRR) and within the meaning of Section 8-0109(2) of the NEW YORK ENVIRONMENTAL CONSERVATION LAW as a promulgation of regulations,

rules, policies, procedures, and legislative decisions in connection with continuing agency administration, management and information collection, and the Suffolk County Council on Environmental Quality (CEQ) is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this resolution.

DATED: May 12, 2015

APPROVED BY:

/s/ Steven Bellone  
County Executive of Suffolk County

Date: May 28, 2015