

Intro. Res. No. 1619-2011
Introduced by Presiding Officer, on request of the County Executive.

Laid on Table 6/21/2011

RESOLUTION NO. 591-2011, AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE AN AGREEMENT WITH THE GUILD OF ADMINISTRATIVE OFFICERS, SUFFOLK COUNTY COMMUNITY COLLEGE, COVERING THE TERMS AND CONDITIONS OF EMPLOYMENT FOR EMPLOYEES COVERED UNDER BARGAINING UNIT NO. 4 FOR THE PERIOD SEPTEMBER 1, 2011, THROUGH AUGUST 31, 2015

WHEREAS, the Director of Labor Relations, the President of Suffolk County Community College and the President of the Guild of Administrative Officers of Suffolk County Community College have reached an agreement covering the terms and conditions of employment for the period September 1, 2011, through and including August 31, 2015 subject to the approval, to the extent necessary, by the Suffolk County Legislature; and

WHEREAS, the County Executive has ratified the agreement; and

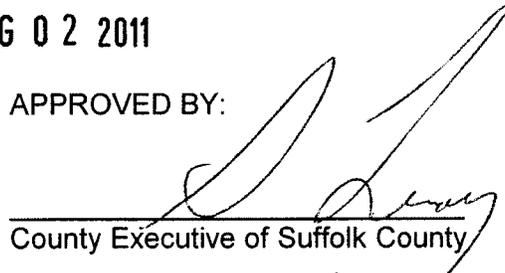
WHEREAS, such accepted agreement has been set down as a Memorandum of Agreement, a copy of which has been filed with the Clerk of the Suffolk County Legislature; and

WHEREAS, the Suffolk County Community College Board of Trustees has approved the agreement; now, therefore be it

1st RESOLVED, that the County Executive be authorized to execute an agreement with the Guild of Administrative Officers of Suffolk County Community College, in accordance with the memorandum of agreement, dated June 3, 2011, a copy of which is on file with the Clerk of the Suffolk County Legislature covering the terms and conditions of employment of the Guild of Administrative Officers of Suffolk County Community College, Bargaining Unit No. 4 for the period September 1, 2011, through and including August 31, 2015.

DATED: **AUG 02 2011**

APPROVED BY:


County Executive of Suffolk County

Date: **AUG 11 2011**

**STIPULATION OF AGREEMENT
BETWEEN
THE COUNTY OF SUFFOLK,
SUFFOLK COUNTY COMMUNITY COLLEGE
AND
THE GUILD OF ADMINISTRATIVE OFFICERS OF
SUFFOLK COUNTY COMMUNITY COLLEGE**

Stipulation of Agreement made and entered into this 3rd day of June, 2011 by and between the County of Suffolk ("the County"), Suffolk County Community College ("the College") and the Guild of Administrative Officers of Suffolk County Community College ("Association").

1. **Term of Agreement:** The collective bargaining agreement is extended for a period of four years, from September 1, 2011 up to and including August 31, 2015, in all of its terms and conditions except as specifically modified herein.
2. **Wages and Salary Schedules: (Guild Salary Plan and Stipend Schedules):**
For the period September 1, 2011 through and including August 31, 2014 there shall be no change in the full time salary schedules and the schedule of stipends. Effective September 1, 2014, the full-time salary schedules and schedule of stipends shall be increased by 4% at each step.

As per past practice, upon full ratification by the Guild membership and approval by the Board of Trustees, the Suffolk County Legislature and the County Executive, the increase in faculty base pay, including the Excellence in Education Stipend if eligible, pursuant to the Faculty Association contract, as applicable, shall be implemented.

3. **Adjuncts: (Article II, 6.):**
For the period September 1, 2011 through and including August 31, 2014 there shall be no change in the adjunct salary schedules. Effective September 1, 2014, the adjunct rate schedule shall be increased by 4% at each rank.
4. **Academic Chair and Assistant Academic Chair Workweek (Article III, (2)(b) and (3)(a):**
Effective September 1, 2011, Academic Chairs and Assistant Academic Chairs will provide weekend coverage. The coverage will be in the same manner as it exists for the 2010-2011 academic year. In return for performing this function the Academic Chair or Assistant Academic Chair will receive a compensatory day that with approval will be taken off within 30 days of working the weekend. Upon mutual consent of the appropriate Administrator and the affected Chair such time may be carried forward to the end of the year and such time may be deducted from the work year. The selection must be for the entire weekend (no splitting) the selection of individuals to provide the weekend coverage will be done

Guild of Administrative Officers Stipulation of Agreement 2011 – 2015 Contract

in seniority order as selected by the Academic Chairs first and then the Assistant Academic Chairs. The list will be established prior to the start of each school year. If there are not a sufficient number of individuals to cover all of the weekends, the College will assign the individuals in a reverse seniority order until the coverage is complete. After the list is established, changes may be made upon mutual consent of the College and the Association. For purposes of weekend coverage, seniority shall be defined as the individual's date of hire into a full time position at the College.

5. **Academic Chairs Remote Access to Master Schedule:**

Effective with the start of the 2011-2012 year, the Academic Chairs will be permitted to monitor the Master Schedule for the College and make authorized edits in accordance with the Master Schedule Guidelines from a location off campus as long as an authorized College computer is utilized. To facilitate this process, the Association will submit a check to the College Foundation in an amount necessary to purchase an adequate number of laptop computers. The College will utilize these funds to procure the necessary laptops which will remain the property of the College and will be used by the Academic Chairs for this purpose.

6. **Longevity (Article IX, (1)(a):**

The 2005-2011 Agreement shall be reopened for the sole and limited purpose of deleting the \$50 scheduled increase in longevity rates to have been effective September 1, 2010. Effective September 1, 2012, each step shall be increased by \$25. Effective September 1, 2013, each step shall be increased by an additional \$25. Effective September 1, 2014, each step shall be increased by an additional \$50.

7. **Labor-Management Committee:**

A Labor-Management Committee shall be formed consisting of the College President or his/her designee, an additional member appointed by the College President, the President of the Guild or his/her designee and an additional member appointed by the President of the Guild. The Committee shall meet during the life of the Agreement to discuss ongoing issues. The Committee will have the ability to make a non-binding recommendation to the County, the College and the Association. Prior to becoming effective, an agreement shall require the written signed agreement of the College President, the Director of Labor Relations and the Association President.

The provisions of this Stipulation of Agreement are subject to ratification by the Association membership, ratification by the County Executive and the College President and, for those provisions requiring the appropriation of additional funds, the approval of the College Board of Trustees and the County Legislature.

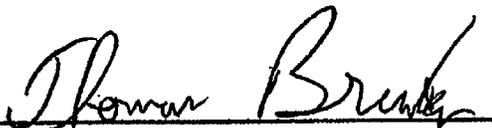
Guild of Administrative Officers Stipulation of Agreement 2011 – 2015 Contract

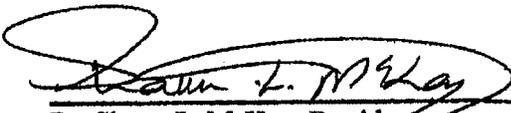
Dated: June 3, 2011

Agreed:

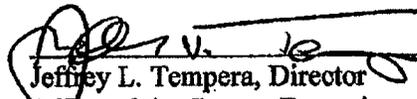
GUILD OF ADMINISTRATIVE OFFICERS

SUFFOLK COUNTY COMMUNITY COLLEGE


Thomas Breeden, President


Dr. Shaun L. McKay, President
Suffolk County Community College

COUNTY OF SUFFOLK


Jeffrey L. Tempera, Director
Office of the County Executive
Labor Relations

SUFFOLK COUNTY
County Legislature
RIVERHEAD, NY



This is to Certify That I, TIM LAUBE, Clerk of the County Legislature of the County of Suffolk, have compared the foregoing copy of resolution with the original resolution now on file in this office, and which was duly adopted by the County Legislature of said County on Aug 2, 2011 and that the same is a true and correct transcript of said resolution and of the whole thereof.

In Witness Whereof, I have hereunto set my hand and the official seal of the County Legislature of the County of Suffolk.

Tim Laube

Clerk of the Legislature

Rem

Intro. Res.

1619

Res. No.

591

August 2, 2011

Motion:

Romaine, Schneiderman, Browning, Muratore, Anker
Eddington, Montano, Cilmi, Lindsay, Vilorio-Fisher, Barraga,
Kennedy, Nowick, Horsley, Gregory, Stern, D'Amaro, Cooper

Co-Sponsors:

Romaine, Schneiderman, Browning, Muratore, Anker
Eddington, Montano, Cilmi, Lindsay, Vilorio-Fisher, Barraga,
Kennedy, Nowick, Horsley, Gregory, Stern, D'Amaro, Cooper

Second:

Romaine, Schneiderman, Browning, Muratore, Anker
Eddington, Montano, Cilmi, Lindsay, Vilorio-Fisher, Barraga,
Kennedy, Nowick, Horsley, Gregory, Stern, D'Amaro, Cooper

LD	Legislator	Yes	No	Abs	NP	R
1	Edward P. ROMAINE					
2	Jay H. SCHNEIDERMAN					
3	Kate M. BROWNING					
4	Thomas MURATORE					
6	Sarah S. ANKER					
7	Jack EDDINGTON					
9	Ricardo MONTANO					
10	Thomas CILMI					
11	Thomas F. BARRAGA					
12	John M. KENNEDY, JR.					
13	Lynne C. NOWICK					
14	Wayne R. HORSLEY					
15	DuWayne GREGORY					
16	Steven H. STERN					
17	Lou D'AMARO					
18	Jon COOPER					
5	Vivian VILORIA-FISHER, D.P.O.					
8	William J. LINDSAY, P.O.					
	Totals	18				

MOTION
<input checked="" type="checkbox"/> Approve
Table: _____
Send To Committee
Table Subject To Call
Lay On The Table
Discharge
Take Out of Order
Reconsider
Waive Rule _____
Override Veto
Close
Recess
APPROVED <input checked="" type="checkbox"/> FAILED _____
No Motion _____ No Second _____

RESOLUTION DECLARED
<input checked="" type="checkbox"/> ADOPTED
NOT ADOPTED

Tim Laube

Tim Laube, Clerk of the Legislature

Roll Call _____ Voice Vote